

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

Requisition No: EPA0154181
POSITION NO: 933445
CLASS CODE: 3033

Date Posted: 10/10/11
Closing Date: OUF

POSITION TITLE: ENVIRONMENTAL SPECIALIST
DEPARTMENT NAME: NNEPA/Air & Toxic Department (Pesticide Program)
DEPARTMENT NO: 15 WORKSITE LOCATION: Window Rock, AZ
WORKS DAYS/HOURS: POSITION TYPE: GRADE: R65A
Days: Mon - Fri Permanent: ☒
Hours: 8:00 a.m. - 5:00 p.m. Temporary: ☐ Duration: \$ 41,516.80 Per Annum
Part-Time: ☐ No. of Hrs/Wk: 40 \$ 19.96 Per Hour

DUTIES AND RESPONSIBILITIES:

Conduct pesticide compliance monitoring inspections and field investigations at businesses, medical facilities, tribal departments, chapter governments, schools, and agricultural sites on the Navajo Nation. Conduct follow-up activities as required, document inspections and prepare thorough investigation reports. Prepare computer-tracking forms for each investigation and field investigations completed.

Maintain and periodically update database of inspections completed. Submit quarterly inspection accomplishment reports to U.S. EPA. Initiate an extensive out-reach program to encourage voluntary compliance. Assist with public outreach activities by informing the public and regulated community about proper pesticide use, storage and disposal requirements in English and Navajo. Prepare weekly and monthly reports to immediate supervisor. Additionally, duties are included in the Cooperative Agreement Work plan between U.S. EPA and the Navajo Pesticide Program.

Become knowledgeable and disseminate information pertaining to the Navajo Pesticide Act and Regulations, Federal Insecticide Fungicide Rodenticide Act (FIFRA), Occupational Safety and Health Administration (OSHA).

QUALIFICATION REQUIREMENTS:

Education and Training:

A Bachelor's degree in the Physical Sciences, Biology, Chemistry, or a closely related field; and
PREFERRED: Environmental Science, Biological, Physical Science, Law Enforcement related degree.

Experience:

two (2) years of experience working with environmental programs and/or projects; or an equivalent combination of education, training, and experience which provides the capabilities to perform the described duties. PREFERRED: Experience in environmental or enforcement related field. Must be physically fit and able to meet health requirements.

(To receive full credit for education/training, applicant must submit copies of college transcript, degree, certificates, diploma, etc.)

License/Certification Requirements:

PREFERRED: Must be willing to become federally credentialed as a FIFRA inspector by the U.S. EPA. Valid state driver's license and Navajo Nation Vehicle Operator's Permit, ***preferred***.

Special Knowledge, Skills and Abilities:

Intermediate to expert computer skills with emphasis in work processing, MS PowerPoint and ACCESS database. Knowledge of the principles of federal environmental codes/regulations. Excellent research and writing skills for general and technical report writing. Competent public speaking abilities.

VETERAN'S PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.

Revised: 1-15-99